

**Committee:** Executive  
**Date:** Monday 5 October 2015  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Norman Bolster
Councillor John Donaldson	Councillor Michael Gibbard
Councillor Tony Ilott	Councillor Kieron Mallon
Councillor D M Pickford	Councillor Nicholas Turner

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

**4. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 20)

To confirm as a correct record the Minutes of the meeting held on 7 September 2015.

6. **Chairman's Announcements**

To receive communications from the Chairman.

7. **Customer Satisfaction Survey Results 2015** (Pages 21 - 138) **6.35pm**

Report of Head of Transformation

**Purpose of report**

To advise the Executive of the results of the 2015 annual customer satisfaction survey which illustrate a 79% level of overall satisfaction with the Council, and 55% satisfaction in relation to how the Council represents value for money; the highest levels of satisfaction since the survey began in 2006.

The report also identifies areas to be considered for further improvement or investment within the District as part of the annual business planning and budget setting process for 2016/17.

**Recommendations**

The meeting is recommended:

- 1.1 To note that overall satisfaction with the Council and perception of how the Council represents value for money was rated at 79% and 55% respectively amongst survey respondents, both of which represent the highest levels of satisfaction since the survey began in 2006.
- 1.2 To agree to consider the areas identified as being of most importance to survey respondents, and those which may be identified for improvement or investment as part of the business planning and budget setting process for 2016/17 based on survey respondent feedback.
- 1.3 To express thanks to the survey respondents.

8. **Air Quality Management Area in Bicester** (Pages 139 - 144) **6.45pm**

Report of Interim Public Protection and Environmental Health Manager

**Purpose of report**

To declare an Air Quality Management Area in Bicester

**Recommendations**

The meeting is recommended:

- 1.1 To declare an Air Quality Management Area including Kings End, Queens Avenue and Field Street, Bicester.

**9. Recycling Strategy (Pages 145 - 154)**

**6.50pm**

Report of Head of Environmental Services

**Purpose of report**

To consider the future recycling strategy options which could be adopted to deal with the current environment of volatile commodity prices and potential changes to services delivered by Oxfordshire County Council.

**Recommendations**

The meeting is recommended:

- 1.1 To support the exploration of the possibility of more local transfer stations and/or sorting facilities for future dry recycling contracts.
- 1.2 To consider the principle of a new depot in Bicester with possible local transfer facilities and/or Household Waste Recycling facilities and to request a report back on this option at an appropriate future meeting.
- 1.3 To continue a dialogue with Oxfordshire County Council regarding the provision of Household Waste Recycling Centres (HWRCs).
- 1.4 To support the promotion of the current recycling scheme to bring both environmental improvements and financial benefits by increasing recycling rates towards 60%.

**10. Bicester Sustainable Transport Strategy (Pages 155 - 170)**

**7.00pm**

Report of Head of Strategic Planning and the Economy

**Purpose of report**

This report seeks the Executive's endorsement and support for the Bicester Sustainable Transport Strategy as the Council's commitment to sustainable transport in the town recognising its role in accommodating growth and integrating new and existing neighbourhoods.

**Recommendations**

The meeting is recommended:

- 1.1 To consider and note the Bicester Sustainable Transport Strategy.
- 1.2 To endorse the Strategy's vision and principles.

- 1.3 To support the Strategy as the basis of further work to inform Part 2 of the Cherwell Local Plan, the Oxfordshire Local Transport Plan and other documents.
- 1.4 To note the next steps required to develop an action plan to deliver priorities in the short, medium and long term as schemes and funding opportunities are progressed.

**11. Adoption ('Making') of Hook Norton Neighbourhood Plan (Pages 171 - 216) 7.10pm**

Report of the Head of Strategic Planning and the Economy

**Purpose of report**

The purpose of this report is to seek a recommendation to Full Council to 'make', i.e. to adopt, the Hook Norton Neighbourhood Plan (HNNP) following the holding of a successful referendum in Hook Norton Parish on 3 September 2015. There was a majority vote in favour of adopting the neighbourhood plan so that it becomes part of the statutory development plan for Cherwell District Council under the provisions of Section 38A (4) and (6) the Planning and Compulsory Purchase Act 2004 as amended by the Localism Act 2011.

**Recommendations**

The meeting is recommended:

- 1.1 To note the referendum result of the 3 September 2015 where 97% of those who voted were in favour of the Plan which is above the required 50%.
- 1.2 To recommend to Full Council to resolve that Cherwell District Council as local planning authority 'make' the Hook Norton Neighbourhood Plan (appendix 3 to this report) part of the statutory development plan for the District.
- 1.3 To recommend to Full Council to resolve to approve the issuing and publication of a decision statement, under regulation 19 of the Neighbourhood Planning (General) Regulations 2012, that Cherwell District Council has resolved to make the Hook Norton Neighbourhood Plan.
- 1.4 To recommend to Full Council to resolve to delegate to the Head of Strategic Planning and the Economy the correction of any spelling, grammatical or typographical errors, and the undertaking of any minor presentational improvements, prior to the Plan being adopted and published by Council.

**12. Budget Strategy 2015 to 2016 and Beyond (Pages 217 - 230) 7.15pm**

Report of Head of Finance and Procurement

**Purpose of report**

To set out the Budget Process for 2016/17, approve the 2016/17 Budget Strategy and agree the budget guidelines for issue to service managers.

To present the most recent Medium Term Revenue Plan (MTRP).

To consider the Council Tax Reduction Scheme for 2016/17.

### **Recommendations**

The meeting is recommended to:

- 1.1 Note the updated MTRP for the Council's revenue budget for 2016/17 to 2020-21.
- 1.2 Endorse the overall 2016/17 budget strategy and service and financial planning process set out in the report.
- 1.3 Consider and agree the proposed budget guidelines and timetable for 2016/17 (Appendices 1 and 2).
- 1.4 Agree to consult on the retention of the current Council Tax Reduction Scheme (CTRS) for 2016/17 and delegate authority to the Director of Resources in consultation with the lead member for Financial Management to make the final decision on the scheme.

### **13. Business Rates Pooling Decisions 2016-2017 (Pages 231 - 234) 7.20pm**

Report of Director of Resources

#### **Purpose of report**

To seek approval in principle for the Council to participate in a business rates pool for 2016-2017.

#### **Recommendations**

The meeting is recommended:

- 1.1 To endorse the principle to join a business rates pool for participating authorities in Oxfordshire, noting the risks and benefits outlined in the report.
- 1.2 To approve 'in principle' the Council's participation in a pool for the 2016-2017 financial year.
- 1.3 To grant delegated authority to the Director of Resources, in consultation with the Lead Member for Financial Management, to conclude necessary due diligence and confirm the Council's final intention on whether or not to participate in a Oxfordshire business rates pool (however constituted) for 2016-2017 by 31 October 2015.

### **14. Expression of Interest for Devolution to Oxfordshire (Pages 235 - 240) 7.25pm**

Report of Chief Executive

## **Purpose of report**

To advise Members of the recent proposal which set out the areas for devolution that Oxfordshire authorities are interested in exploring further with central government.

## **Recommendations**

The meeting is recommended:

- 1.1 To note the report.

## **15. Exclusion of the Press and Public**

The following report contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 – Information relating to any individual
- 2 – Information which is likely to reveal the identity of an individual
- 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 5 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

## **16. Expression of Interest for Devolution to Oxfordshire - Exempt Appendix** (Pages 241 - 266)

**7.25pm**

17. **Proposal for a Joint Transport Resource with South Northamptonshire Council** (Pages 267 - 308) **7.30pm**  
Exempt Report of Head of Strategic Planning and the Economy
18. **Local Housing Company** (Pages 309 - 388) **7.35pm**  
Exempt Report of Head of Regeneration and Housing
19. **Build Programme - Site Negotiations and Acquisitions** **7.45pm**  
(Pages 389 - 398)  
Exempt Report of Head of Regeneration and Housing
- (Please note that the exempt appendix to this report is the same as exempt appendix 2 to exempt agenda item 18 and has therefore not been attached separately to this report)

**(Meeting scheduled to close at 7.55pm )**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

## **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

## **Access to Meetings**

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## **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

**Sue Smith**  
**Chief Executive**

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